

Web EOC – One Task Training

Sign-In / Sign Out Board

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| <ul style="list-style-type: none">○ Log in to login.juware.com○ Enter your email address and Password and click sign-in.○ Choose your position from the drop-down menu.
(You will be listed first by your region and then as a coordinator or chair for your region – ex: Reg. 1 Coordinator) |
| <ul style="list-style-type: none">○ Choose your Incident by name from the drop-down menu then click continue.○ Type in your name, location, and phone number (must include the 1)○ You may skip the comments and then click Continue.○ You are now on the “Home” page. |
| <ul style="list-style-type: none">○ Click on the down arrow in the top left of the page  and click on Specialized Processes to expand the window.○ Click on Sign In/Out |
| <ul style="list-style-type: none">○ In the top right-hand side of the page, click on the blue box that reads, Sign In +○ Complete the Details form and click the blue box at the bottom right side of the page that reads, SAVE.○ You are now signed into the Incident (event) |