**SWING BED QUALITY IMPROVEMENT: CAH ACTION PLAN TEMPLATE**

|  |  |
| --- | --- |
| Hospital Name |  |
| Contact Name |  |
| Email & Phone Number |  |

## ACTION PLANNING (due no later than December 31, 2021)

|  |  |
| --- | --- |
| Focus Measure | Choose an item. |
| Baseline Measure Value |  |
| Baseline Discharges (D/C) |  |
| Baseline Reporting Quarter1 |  |
| Issues & Opportunities |  |
| Target Measure Value |  |

1. Generally, the Baseline Reporting Quarter is Q2 or Q3 2021 for established CAHs and Q4 2021 for new CAHs. Established CAHs are those that were leveraging the Outcomes Tool prior to the Flex QI program.

|  |  |  |  |
| --- | --- | --- | --- |
| Planned Interventions | Expected Outcome | Person(s) Responsible | Target Implementation Date(s) |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |

## EXECUTION UPDATES

For Measures 1, 3, 4, and 5: Submissions due by April 30 (for Q1) and July 31 (for Q2)

For Measure 2: Submission due by May 31 (for Q1); final submission (for Q2) due date TBD

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Measure Value | D/C | Measure Value & D/C Month(s)2 | Has the measure improved vs. baseline? | What happened? | What will we change for next month? |
| Jan |  |  | Dec | Choose an item. |  |  |
| Feb |  |  | Jan | Choose an item. |  |  |
| Mar |  |  | Feb | Choose an item. |  |  |
| Q1 |  |  | Jan - Mar | Choose an item. |  |  |
| Apr |  |  | Mar | Choose an item. |  |  |
| May |  |  | Apr | Choose an item. |  |  |
| Jun |  |  | May | Choose an item. |  |  |
| Q2 |  |  | Apr - Jun | Choose an item. |  |  |

1. For Measures 1, 3 ,4 and 5, the value month will be for previous month. For example, a CAH providing an Execution Update in the month of February will be examining data from January. For Measure 2, the value month will be two months prior. For example, a CAH providing an Execution Update in the month of February will be examining data from December.

## PROJECT CONCLUSIONS

For Measures 1, 3, 4, and 5: Final submissions due on July 31

For Measure 2: Final submissions due TBD

|  |  |
| --- | --- |
| End Measure Value |  |
| End Measure Reporting Quarter | Measure 1, 3, 4, and 5: Q2 2022; Measure 2: TBD |
| Has the measure improved vs. baseline? | Choose an item. |
| What lessons did we learn? Surprises? Challenges? |  |
| Which interventions will we adopt, adapt, or abandon? |  |
| What modifications will be made going forward? |  |